

# Town of Franklin

355 East Central Street  
Franklin, Massachusetts 02038-1352



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## Office of Human Resources

### JOB POSTING NOTICE

**POSITION:** Part-Time Custodian – Public Buildings on evenings and weekends

Substitute Custodian – Franklin Public Schools

**DEPARTMENT:** Facilities Department

**SALARY:** \$18.45 per hour

**HOURS:** part-time – up to 19 hours per week

**POSTED:** May 6, 2024

**This is an ongoing vacancy and is still available if posted**

The Town of Franklin is seeking qualified applicants to work as part-time custodians and substitute custodians. Custodians work to keep public buildings and premises neat and clean.

- **Part-time Custodians** work a regular schedule of 10-19 hours per week. The hours are generally flexible but are between 4:00 and 9:00 on weeknights and/or Saturday or Sunday mornings.
- **Substitute Custodians** work as needed in the Franklin Public Schools. These employees work on an on-call basis and are scheduled each week as shifts open up.

For both positions, the duties include sweeping, dusting, washing floors and windows, emptying trash, and other duties as assigned by the Facilities Manager.

Applicants must be able to perform manual labor, lift up to 50 pounds unassisted, climb ladders, and endure repetitive motion.

*Applicants must be able to pass a criminal background check and complete a pre-employment physical with a drug screen.*

Interested candidates shall email a resume and cover letter in Microsoft Word or PDF format or [Town of Franklin employment application](#) to [apply@franklinma.gov](mailto:apply@franklinma.gov). Please put “Part-time Custodian” or “Substitute Custodian” in the subject line of the email.