



FRANKLIN TOWN COUNCIL

Agenda & Meeting Packet

May 22, 2024

Meeting will be held at the **Municipal Building**

2nd floor, Council Chambers

355 East Central Street

7:00 PM

A NOTE TO RESIDENTS: All citizens are welcome to attend public meetings in person. To **view the live meeting remotely, citizens** are encouraged to watch the live stream on the [Franklin Town Hall TV YouTube channel](#) or the live broadcast on Comcast Channel 9 and Verizon Channel 29. Meetings are also archived by Franklin TV on the [Franklin Town Hall TV YouTube channel](#) and shown on repeat on Comcast Channel 9 and Verizon Channel 29 for those who miss the live meeting.

To **listen to the meeting remotely** citizens may call-in using this number: 1-929-205-6099. This will not permit participation in the meeting.

To **participate in the meeting remotely** citizens are able to join a [Zoom Webinar](#) using the information provided below.

- Zoom Webinar ID # 871 7330 7961
- Zoom Webinar Link [HERE](https://us02web.zoom.us/j/87173307961) (<https://us02web.zoom.us/j/87173307961>)
- **Any participants who wish to speak** during the webinar must enter their **full name and email address** when joining the webinar.
- All participants will be automatically muted upon joining the webinar. In order to speak, participants - who have entered full name and email address - will need to select the "Raise Hand" function to request to be unmuted.
- All speakers will be required to state their full name and street address before commenting.

1. ANNOUNCEMENTS FROM THE CHAIR

- a. *This meeting is being recorded by Franklin TV and shown on Comcast channel 9 and Verizon Channel 29. This meeting may be recorded by others.*
- b. *Chair to identify members participating remotely.*
- c. *Upcoming Town Sponsored Community Events*

2. CITIZEN COMMENTS

- a. *Citizens are welcome to express their views for up to three minutes on a matter that is not on the agenda. The Council will not engage in a dialogue or comment on a matter raised during Citizen Comments. The Town Council will give remarks appropriate consideration and may ask the Town Administrator to review the matter.*

3. PUBLIC HEARING - 7:00 PM

- a. [FY25 Town Council Annual Operating Budget Hearing](#)
 - i. [FY25 Voting Document](#)
 - ii. [FY25 Town Administrator Budget Message \(per Town Charter Section 6-4-1\)](#)
 - iii. [Appendix A1 - Town Administrator Recommended Budget Voting Document & Budget Book \(per Town Charter provision 6-5-1 & 6-5-2\)](#)

- iv. [Appendix B1 - Franklin Superintendent's Recommended FY25 Budget Executive Summary](#)
- v. [Appendix C1 - Historic Data: Budget Breakdown](#)
- vi. [Appendix C2 - Historic Data: Operating Revenue](#)
- vii. [Appendix C3 - Historic Data: Fixed Cost](#)
- viii. [Appendix C4 - Historic Data: Local Aid](#)
- ix. [Appendix C5 - Historic Data: Local Receipts](#)
- x. [Appendix C6 - Historic Data: Assessments](#)
- xi. [Appendix C7 - Historic Data: New Growth](#)
- xii. [Appendix C8 - Historic Data: Free Cash Balances](#)
- xiii. [Appendix C9 - Historic Data: FC & RE](#)

4. ADJOURN

Note: Two-Thirds Vote: requires 6 votes

Majority Vote: requires majority of members present and voting

**(REVISED) LEGAL NOTICE - TOWN OF FRANKLIN, MA
FY25 PROPOSED BUDGET AND NOTICE OF BUDGET HEARINGS**

The Franklin Town Council will hold Public Hearings on **Wednesday, May 22, 2024 and Thursday, May 23, 2024 at 7:00 p.m. on the proposed FY 2025 budget. These meetings will be held in the Council Chambers, 2nd floor, Franklin Municipal Building, 355 East Central St., Franklin, and also remotely via the “ZOOM” platform.** A detailed budget document is available on the Town’s official website budget page (<https://www.franklinma.gov/town-budget>). A printed copy of the budget is also available for inspection in the Office of the Town Clerk located in the Franklin Municipal Building during normal business hours. Residents can visit the Town website (Franklinma.gov) calendar on and after May 17, 2024 for updated meeting information. Any questions or comments can be directed to Jamie Hellen, Town Administrator, at (508) 520-4949. A (revised) general summary of the budget follows:

Category	FY2024 Budget	FY2025 Administration Recommendations
General Government	12,881,081	13,795,519
Public Safety	15,666,468	16,896,415
Education	74,730,538	78,248,690
DPW	6,009,768	6,159,667
Human Services	1,267,368	1,352,000
Culture & Recreation	1,940,161	2,171,654
Debt & Interest	6,180,253	6,057,087
Employee Benefits	14,952,814	15,627,691
Liability Insurance	775,000	819,571
Total General Fund	\$ 134,403,451	\$ 141,128,294
Sewer Enterprise	6,014,827	5,868,031
Water Enterprise	6,806,382	7,132,135
Solid Waste Enterprise	2,815,639	2,917,949
Stormwater Enterprise	834,117	1,099,656
Total Enterprise Funds:	\$ 16,470,965	\$ 17,017,771
Total All Budgets:	\$ 150,874,416	\$ 158,146,065

Submitted by,
Julie McCann

**TOWN OF FRANKLIN
OPERATING BUDGET FY2025
VOTING DOCUMENT**

Dept.	Department	FY 2023 Town Council Final	FY 2024 Town Council Final	FY 2025 Department Request	FY 2025 Town Admin Recommend	FY 2025 Fincom Recommend	FY 2025 Town Council Final
111	TOWN COUNCIL						
	EXPENSES	4,000	6,000	7,000	7,000	7,000	-
		4,000	6,000	7,000	7,000	7,000	-
123	TOWN ADMINISTRATOR						
	PERSONAL SERVICES	418,023	584,802	579,799	579,799	579,799	-
	EXPENSES	130,582	44,782	39,782	39,782	39,782	-
		548,605	629,584	619,581	619,581	619,581	-
131	FINANCE COMMITTEE						
	EXPENSES	1,500	1,500	1,500	1,500	1,500	-
		1,500	1,500	1,500	1,500	1,500	-
135	COMPTRROLLER						
	PERSONAL SERVICES	498,505	721,361	754,630	754,630	754,630	-
	EXPENSES	81,300	85,800	84,600	84,600	84,600	-
		579,805	807,161	839,230	839,230	839,230	-
141	BOARD OF ASSESSORS						
	PERSONAL SERVICES	348,004	370,860	381,597	381,597	381,597	-
	EXPENSES	99,900	104,900	127,400	127,400	127,400	-
		447,904	475,760	508,997	508,997	508,997	-
147	TREASURER/COLLECTOR						
	PERSONAL SERVICES	388,656	442,959	455,780	455,780	455,780	-
	EXPENSES	91,105	91,105	91,105	91,105	91,105	-
		479,761	534,064	546,885	546,885	546,885	-
151	LEGAL SERVICES						
	PERSONAL SERVICES	117,531	125,105	128,726	128,726	128,726	-
	EXPENSES	54,948	60,000	70,000	70,000	70,000	-
		172,479	185,105	198,726	198,726	198,726	-
152	HUMAN RESOURCES						
	PERSONAL SERVICES	221,397	279,500	352,404	352,404	352,404	-
	EXPENSES	34,750	38,650	38,950	38,950	38,950	-
		256,147	318,150	391,354	391,354	391,354	-
155	INFORMATION TECHNOLOGY						
	PERSONAL SERVICES	18,645	36,952	92,605	92,605	92,605	-
	EXPENSES	384,597	457,215	467,448	467,448	467,448	-
		403,242	494,167	560,053	560,053	560,053	-
161	TOWN CLERK						
	PERSONAL SERVICES	219,539	236,950	248,955	248,955	248,955	-
	EXPENSES	19,557	20,850	21,150	21,150	21,150	-
		239,096	257,800	270,105	270,105	270,105	-
164	ELECTION & REGISTRATION						
	PERSONAL SERVICES	33,629	30,559	133,689	133,689	133,689	-
	EXPENSES	42,700	60,700	65,700	65,700	65,700	-
		76,329	91,259	199,389	199,389	199,389	-
171	CONSERVATION COMMISSION						
	PERSONAL SERVICES	-	-	75,541	75,541	75,541	-
	EXPENSES	-	-	12,060	12,060	12,060	-
		-	-	87,601	87,601	87,601	-

**TOWN OF FRANKLIN
OPERATING BUDGET FY2025
VOTING DOCUMENT**

Dept.	Department	FY 2023 Town Council Final	FY 2024 Town Council Final	FY 2025 Department Request	FY 2025 Town Admin Recommend	FY 2025 Fincom Recommend	FY 2025 Town Council Final
176	ZONING BOARD OF APPEALS						
	EXPENSES	10,000	9,000	7,000	7,000	7,000	-
		10,000	9,000	7,000	7,000	7,000	-
177	PLANNING & GROWTH MGMT						
	PERSONAL SERVICES	417,966	456,979	394,671	394,671	394,671	-
	EXPENSES	32,300	32,300	31,000	31,000	31,000	-
		450,266	489,279	425,671	425,671	425,671	-
184	AGRICULTURAL COMMISSION						
	EXPENSES	1,000	1,000	1,000	1,000	1,000	-
		1,000	1,000	1,000	1,000	1,000	-
192	PUBLIC PROPERTY & BUILDINGS						
	PERSONAL SERVICES	2,930,770	3,326,055	3,484,614	3,484,614	3,484,614	-
	EXPENSES	5,108,400	5,172,200	5,384,040	5,384,040	5,384,040	-
		8,039,170	8,498,255	8,868,654	8,868,654	8,868,654	-
196	PURCHASING/CENTRAL SERVICES						
	PERSONAL SERVICES	-	-	92,249	92,249	92,249	-
	EXPENSES	160,500	161,000	170,524	170,524	170,524	-
		160,500	161,000	262,773	262,773	262,773	-
	Subtotal, General Government	11,869,804	12,959,083	13,795,519	13,795,519	13,795,519	-
210	POLICE						
	PERSONAL SERVICES	6,018,217	6,688,800	6,974,304	6,974,304	6,974,304	-
	EXPENSES	316,140	332,331	374,016	374,016	374,016	-
		6,334,357	7,021,131	7,348,320	7,348,320	7,348,320	-
220	FIRE						
	PERSONAL SERVICES	6,149,076	6,572,224	7,181,065	7,181,065	7,181,065	-
	EXPENSES	535,703	654,000	506,000	506,000	506,000	-
		6,684,779	7,226,224	7,687,065	7,687,065	7,687,065	-
225	REGIONAL DISPATCH						
	EXPENSES	610,664	958,670	1,309,797	1,309,797	1,309,797	-
		610,664	958,670	1,309,797	1,309,797	1,309,797	-
240	INSPECTION DEPARTMENT						
	PERSONAL SERVICES	355,990	426,373	416,583	416,583	416,583	-
	EXPENSES	22,712	29,512	29,950	29,950	29,950	-
		378,702	455,885	446,533	446,533	446,533	-
292	ANIMAL CONTROL						
	EXPENSES	80,700	92,700	104,700	104,700	104,700	-
		80,700	92,700	104,700	104,700	104,700	-
	Subtotal, Public Safety	14,089,201	15,754,610	16,896,415	16,896,415	16,896,415	-
300	FRANKLIN PUBLIC SCHOOLS						
	EXPENSES	70,220,825	71,989,431	81,319,261	75,324,829	75,324,829	-
		70,220,825	71,989,431	81,319,261	75,324,829	75,324,829	-
390	TRI-COUNTY REGIONAL SCHOOL						
	EXPENSES	2,540,198	2,674,447	2,908,492	2,908,492	2,908,492	-
		2,540,198	2,674,447	2,908,492	2,908,492	2,908,492	-

**TOWN OF FRANKLIN
OPERATING BUDGET FY2025
VOTING DOCUMENT**

Dept.	Department	FY 2023 Town Council Final	FY 2024 Town Council Final	FY 2025 Department Request	FY 2025 Town Admin Recommend	FY 2025 Fincom Recommend	FY 2025 Town Council Final
395	NORFOLK AGGIE VOC ED TUITION						
	EXPENSES	68,585	66,660	69,993	69,993	69,993	-
		68,585	66,660	69,993	69,993	69,993	-
	Subtotal, Education	72,829,608	74,730,538	84,297,746	78,303,314	78,303,314	-
422	DPW - HIGHWAY						
	PERSONAL SERVICES	647,816	668,104	703,139	703,139	703,139	-
	EXPENSES	545,100	1,095,100	939,000	939,000	939,000	-
		1,192,916	1,763,204	1,642,139	1,642,139	1,642,139	-
422	DPW - PARK & TREE						
	PERSONAL SERVICES	555,210	560,477	582,600	582,600	582,600	-
	EXPENSES	516,750	563,251	611,250	611,250	611,250	-
		1,071,960	1,123,728	1,193,850	1,193,850	1,193,850	-
422	DPW - SNOW & ICE						
	PERSONAL SERVICES	203,000	255,000	255,000	255,000	255,000	-
	EXPENSES	853,500	1,167,500	1,167,500	1,167,500	1,167,500	-
		1,056,500	1,422,500	1,422,500	1,422,500	1,422,500	-
422	DPW - CENTRAL MOTORS						
	PERSONAL SERVICES	209,133	272,169	271,735	271,735	271,735	-
	EXPENSES	667,900	713,500	889,500	889,500	889,500	-
		877,033	985,669	1,161,235	1,161,235	1,161,235	-
422	DPW - RECYCLING						
	PERSONAL SERVICES	87,142	89,492	93,066	93,066	93,066	-
	EXPENSES	133,000	149,000	166,000	166,000	166,000	-
		220,142	238,492	259,066	259,066	259,066	-
422	DPW - ADMINISTRATION						
	PERSONAL SERVICES	193,587	207,875	218,577	218,577	218,577	-
	EXPENSES	211,300	213,300	187,300	187,300	187,300	-
		404,887	421,175	405,877	405,877	405,877	-
422	DPW - STORM WATER						
	PERSONAL SERVICES	269,914	-	-	-	-	-
	EXPENSES	677,000	-	-	-	-	-
		946,914	-	-	-	-	-
422	DPW - STREET LIGHTING						
	EXPENSES	65,000	55,000	75,000	75,000	75,000	-
		65,000	55,000	75,000	75,000	75,000	-
424	DPW - STREET LIGHTING						
	EXPENSES	-	-	-	-	-	-
		-	-	-	-	-	-
	Subtotal, Dept of Public Works	5,835,352	6,009,768	6,159,667	6,159,667	6,159,667	-
510	BOARD OF HEALTH						
	PERSONAL SERVICES	260,985	296,931	306,553	306,553	306,553	-
	EXPENSES	48,400	48,400	48,400	48,400	48,400	-
		309,385	345,331	354,953	354,953	354,953	-

**TOWN OF FRANKLIN
OPERATING BUDGET FY2025
VOTING DOCUMENT**

Dept.	Department	FY 2023 Town Council Final	FY 2024 Town Council Final	FY 2025 Department Request	FY 2025 Town Admin Recommend	FY 2025 Fincom Recommend	FY 2025 Town Council Final
535	DISABILITY COMMISSION						
	EXPENSES	-	1,000	1,000	1,000	1,000	-
		-	1,000	1,000	1,000	1,000	-
541	COUNCIL ON AGING						
	PERSONAL SERVICES	455,471	610,975	666,345	666,345	666,345	-
	EXPENSES	6,700	33,100	33,100	33,100	33,100	-
		462,171	644,075	699,445	699,445	699,445	-
543	VETERANS SERVICES						
	PERSONAL SERVICES	97,714	107,852	119,487	119,487	119,487	-
	EXPENSES	11,115	11,115	12,115	12,115	12,115	-
	VETERANS SERVICES	165,000	165,000	165,000	165,000	165,000	-
		273,829	283,967	296,602	296,602	296,602	-
	Subtotal, Human Services	1,045,385	1,274,374	1,352,000	1,352,000	1,352,000	-
610	LIBRARY						
	PERSONAL SERVICES	774,394	814,818	862,725	862,725	862,725	-
	EXPENSES	293,130	282,000	292,000	292,000	292,000	-
		1,067,524	1,096,818	1,154,725	1,154,725	1,154,725	-
630	RECREATION						
	PERSONAL SERVICES	430,818	467,656	511,372	511,472	511,472	-
	EXPENSES	243,749	277,000	284,000	284,000	284,000	-
		674,566	744,656	795,372	795,472	795,472	-
690	HISTORICAL MUSEUM						
	PERSONAL SERVICES	31,931	73,928	70,057	70,057	70,057	-
	EXPENSES	1,000	3,000	10,000	10,000	10,000	-
		32,931	76,928	80,057	80,057	80,057	-
691	HISTORICAL COMMISSION						
	EXPENSES	4,000	4,000	4,000	4,000	4,000	-
		4,000	4,000	4,000	4,000	4,000	-
693	ARTS & CULTURE						
	PERSONAL SERVICES	-	-	95,000	95,000	95,000	-
	EXPENSES	-	-	15,400	15,400	15,400	-
		-	-	110,400	110,400	110,400	-
695	CULTURAL COUNCIL						
	EXPENSES	15,000	25,000	25,000	25,000	25,000	-
		15,000	25,000	25,000	25,000	25,000	-
696	CULTURAL DISTRICT COMMITTEE						
	EXPENSES	1,000	1,000	2,000	2,000	2,000	-
		1,000	1,000	2,000	2,000	2,000	-
	Subtotal, Culture & Recreation	1,795,021	1,948,402	2,171,554	2,171,654	2,171,654	-
710	DEBT SERVICE - PRINCIPAL						
	EXPENSES	4,374,000	4,072,000	3,990,000	3,990,000	3,990,000	-
		4,374,000	4,072,000	3,990,000	3,990,000	3,990,000	-
750	DEBT SERVICE - INTEREST						
	EXPENSES	2,300,164	2,108,253	2,067,087	2,067,087	2,067,087	-
		2,300,164	2,108,253	2,067,087	2,067,087	2,067,087	-

**TOWN OF FRANKLIN
OPERATING BUDGET FY2025
VOTING DOCUMENT**

Dept. Department	FY 2023 Town Council Final	FY 2024 Town Council Final	FY 2025 Department Request	FY 2025 Town Admin Recommend	FY 2025 Fincom Recommend	FY 2025 Town Council Final
Subtotal, Debt & Interest	6,674,164	6,180,253	6,057,087	6,057,087	6,057,087	-
910 EMPLOYEE BENEFITS						
EXPENSES	14,064,063	14,771,423	15,627,691	15,627,691	15,627,691	-
	14,064,063	14,771,423	15,627,691	15,627,691	15,627,691	-
Subtotal, Employee Benefits	14,064,063	14,771,423	15,627,691	15,627,691	15,627,691	-
945 RISK MANAGEMENT						
EXPENSES	700,000	775,000	819,571	819,571	819,571	-
	700,000	775,000	819,571	819,571	819,571	-
Subtotal, Liability Insurance	700,000	775,000	819,571	819,571	819,571	-
TOTAL ALL GENERAL FUND	\$128,902,599	\$134,403,451	\$147,177,250	\$141,182,918	\$141,182,918	\$-

**TOWN OF FRANKLIN
OPERATING BUDGET FY2025
VOTING DOCUMENT**

Dept. Department	FY 2023 Town Council Final	FY 2024 Town Council Final	FY 2025 Department Request	FY 2025 Town Admin Recommend	FY 2025 Fincom Recommend	FY 2025 Town Council Final
434 SOLID WASTE BUDGET						
PERSONAL SERVICES	104,263	132,806	141,400	141,400	141,400	-
EXPENSES	2,462,691	2,682,833	2,776,549	2,776,549	2,776,549	-
	2,566,954	2,815,639	2,917,949	2,917,949	2,917,949	-
Subtotal, Solid Waste Disposal	2,566,954	2,815,639	2,917,949	2,917,949	2,917,949	-
440 SEWER BUDGET						
PERSONAL SERVICES	802,798	935,104	989,282	989,282	989,282	-
EXPENSES	3,878,510	3,995,550	4,237,224	4,237,224	4,237,224	-
DEBT PRINCIPAL	288,000	768,703	245,000	245,000	245,000	-
DEBT INTEREST	85,010	315,470	396,525	396,525	396,525	-
	5,054,318	6,014,827	5,868,031	5,868,031	5,868,031	-
Subtotal, Sewer	5,054,318	6,014,827	5,868,031	5,868,031	5,868,031	-
450 WATER BUDGET						
PERSONAL SERVICES	1,479,850	1,694,900	1,783,316	1,783,316	1,783,316	-
EXPENSES	2,306,000	2,446,045	2,491,147	2,491,147	2,491,147	-
DEBT PRINCIPAL	2,070,065	2,107,204	2,009,026	2,009,026	2,009,026	-
DEBT INTEREST	604,367	558,233	848,646	848,646	848,646	-
	6,460,282	6,806,382	7,132,135	7,132,135	7,132,135	-
Subtotal, Water	6,460,282	6,806,382	7,132,135	7,132,135	7,132,135	-
460 STORMWATER BUDGET						
PERSONAL SERVICES	-	334,117	371,296	371,296	371,296	-
EXPENSES	-	500,000	728,360	728,360	728,360	-
	-	834,117	1,099,656	1,099,656	1,099,656	-
Subtotal, Stormwater	-	834,117	1,099,656	1,099,656	1,099,656	-
TOTAL ALL ENTERPRISE FUNDS	\$14,081,554	\$16,470,965	\$17,017,771	\$17,017,771	\$17,017,771	\$-
TOTAL OPERATING BUDGET	\$142,984,153	\$150,874,415	\$164,195,021	\$158,200,689	\$158,200,689	\$-