



## FRANKLIN TOWN COUNCIL

### Agenda & Meeting Packet

May 23, 2024

Meeting will be held at the **Municipal Building**

2nd floor, Council Chambers

355 East Central Street

**7:00 PM**

**A NOTE TO RESIDENTS:** All citizens are welcome to attend public meetings in person. To **view the live meeting remotely**, citizens are encouraged to watch the live stream on the [Franklin Town Hall TV YouTube channel](#) or the live broadcast on Comcast Channel 9 and Verizon Channel 29. Meetings are also archived by Franklin TV on the [Franklin Town Hall TV YouTube channel](#) and shown on repeat on Comcast Channel 9 and Verizon Channel 29 for those who miss the live meeting.

To **listen to the meeting remotely** citizens may call-in using this number: 1-929-205-6099. This will not permit participation in the meeting.

To **participate in the meeting remotely** citizens are able to join a [Zoom Webinar](#) using the information provided below.

- Zoom Webinar ID # 842 2017 6529
- Zoom Webinar Link [HERE](https://us02web.zoom.us/j/84220176529) (<https://us02web.zoom.us/j/84220176529>)
- **Any participants who wish to speak** during the webinar must enter their **full name and email address** when joining the webinar.
- All participants will be automatically muted upon joining the webinar. In order to speak, participants - who have entered full name and email address - will need to select the "Raise Hand" function to request to be unmuted.
- All speakers will be required to state their full name and street address before commenting.

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### 1. ANNOUNCEMENTS FROM THE CHAIR

- a. *This meeting is being recorded by Franklin TV and shown on Comcast channel 9 and Verizon Channel 29. This meeting may be recorded by others.*
- b. *Chair to identify members participating remotely.*
- c. *Upcoming Town Sponsored Community Events*

### 2. CITIZEN COMMENTS

- a. *Citizens are welcome to express their views for up to three minutes on a matter that is not on the agenda. The Council will not engage in a dialogue or comment on a matter raised during Citizen Comments. The Town Council will give remarks appropriate consideration and may ask the Town Administrator to review the matter.*

### 3. PUBLIC HEARINGS - 7:00 PM

- a. [FY25 Town Council Annual Operating Budget Hearing](#)
  - i. [FY25 Voting Document](#)
  - ii. [FY25 Town Administrator Budget Message \(per Town Charter Section 6-4-1\)](#)
  - iii. [Appendix A1 - Town Administrator Recommended Budget Voting Document & Budget Book \(per Town Charter provision 6-5-1 & 6-5-2\)](#)

- iv. [Appendix B1 - Franklin Superintendent's Recommended FY24 Budget Executive Summary](#)

#### 4. LEGISLATION FOR ACTION

- a. [Resolution 24-28: Adoption of FY2025 Budget](#)  
**(Motion to Approve Resolution 24-28 - Majority Vote)**
- b. [Resolution 24-29: MECC Stabilization Account Transfer to MECC Appropriation FY25](#)  
**(Motion to Approve Resolution 24-29 - Majority Vote)**
- c. [Resolution 24-30: Salary Schedule: Full-Time Elected Official](#)  
**(Motion to Approve Resolution 24-30 - Majority Vote)**
- d. [Resolution 24-31: Expenditure Limits for FY2025 on Departmental Revolving Funds Established by Franklin Town Code Chapter 73, as Provided in MGL Chapter 44, §53E½, as Amended](#)  
**(Motion to Approve Resolution 24-31 - Majority Vote)**
- e. [Resolution 24-32: Creation of Snow & Ice Stabilization Fund, as Authorized by G.L. Chapter 40, Section 5B and Transfer of Funds Thereto](#)  
**(Motion to Approve Resolution 24-32 - ⅔ Majority Vote)**
- f. [Resolution 24-33: Creation of Property Acquisition Stabilization Fund, as Authorized by G.L. Chapter 40, Section 5B and Transfer of Funds Thereto](#)  
**(Motion to Approve Resolution 24-33 - ⅔ Majority Vote)**
- g. [Resolution 24-26: Community Preservation Fund: Annual Appropriations and Reservations](#)  
**(Motion to Approve Resolution 24-26 - Majority Vote)**
- h. [Resolution 24-27: FY25 Community Preservation Appropriation of Funds-Capital](#)  
**(Motion to Approve Resolution 24-27 - Majority Vote)**
- i. [Resolution 24-34: Rescission of Unissued Balances of Authorizations to Borrow](#)  
**(Motion to Approve Resolution 24-34 - Majority Vote)**
- j. [Resolution 24-35: Authorizing the Borrowing of Money to Pay Costs of Various Renovations to Remington/Jefferson and Horace Mann Schools](#)  
**(Motion to Approve Resolution 24-35 - ⅔ Majority Vote)**
- k. [By-Law Amendment 24-910: Chapter 82, Municipal Service Fees Bylaw to Amend the Code of the Town of Franklin at Chapter 82, Water Usage Rates - First Reading](#)  
**(Motion to Move Bylaw Amendment 24-910 to a Second Reading - Majority Vote)**
- l. [By-Law Amendment 24-911: Chapter 82, Municipal Service Fees Bylaw to Amend the Code of the Town of Franklin at Chapter 82, Curbside Trash Fee - First Reading](#)  
**(Motion to Move Bylaw Amendment 24-911 to a Second Reading - Majority Vote)**
- m. [By-Law Amendment 24-912: Chapter 82, Municipal Service Fees Bylaw to Amend the Code of the Town of Franklin at Chapter 82, Stormwater Service Charge - First Reading](#)  
**(Motion to Move Bylaw Amendment 24-912 to a Second Reading - Majority Vote)**

#### 5. TOWN ADMINISTRATOR'S REPORT

#### 6. COUNCIL COMMENTS

#### 7. EXECUTIVE SESSION - None Scheduled.

#### 8. ADJOURN

Note: Two-Thirds Vote: requires 6 votes

Majority Vote: requires majority of members present and voting

**TOWN OF FRANKLIN  
OPERATING BUDGET FY2025  
VOTING DOCUMENT**

Dept.	Department	FY 2023 Town Council Final	FY 2024 Town Council Final	FY 2025 Department Request	FY 2025 Town Admin Recommend	FY 2025 Fincom Recommend	FY 2025 Town Council Final
111	TOWN COUNCIL						
	EXPENSES	4,000	6,000	7,000	7,000	7,000	-
		4,000	6,000	7,000	7,000	7,000	-
123	TOWN ADMINISTRATOR						
	PERSONAL SERVICES	418,023	584,802	579,799	579,799	579,799	-
	EXPENSES	130,582	44,782	39,782	39,782	39,782	-
		548,605	629,584	619,581	619,581	619,581	-
131	FINANCE COMMITTEE						
	EXPENSES	1,500	1,500	1,500	1,500	1,500	-
		1,500	1,500	1,500	1,500	1,500	-
135	COMPTRROLLER						
	PERSONAL SERVICES	498,505	721,361	754,630	754,630	754,630	-
	EXPENSES	81,300	85,800	84,600	84,600	84,600	-
		579,805	807,161	839,230	839,230	839,230	-
141	BOARD OF ASSESSORS						
	PERSONAL SERVICES	348,004	370,860	381,597	381,597	381,597	-
	EXPENSES	99,900	104,900	127,400	127,400	127,400	-
		447,904	475,760	508,997	508,997	508,997	-
147	TREASURER/COLLECTOR						
	PERSONAL SERVICES	388,656	442,959	455,780	455,780	455,780	-
	EXPENSES	91,105	91,105	91,105	91,105	91,105	-
		479,761	534,064	546,885	546,885	546,885	-
151	LEGAL SERVICES						
	PERSONAL SERVICES	117,531	125,105	128,726	128,726	128,726	-
	EXPENSES	54,948	60,000	70,000	70,000	70,000	-
		172,479	185,105	198,726	198,726	198,726	-
152	HUMAN RESOURCES						
	PERSONAL SERVICES	221,397	279,500	352,404	352,404	352,404	-
	EXPENSES	34,750	38,650	38,950	38,950	38,950	-
		256,147	318,150	391,354	391,354	391,354	-
155	INFORMATION TECHNOLOGY						
	PERSONAL SERVICES	18,645	36,952	92,605	92,605	92,605	-
	EXPENSES	384,597	457,215	467,448	467,448	467,448	-
		403,242	494,167	560,053	560,053	560,053	-
161	TOWN CLERK						
	PERSONAL SERVICES	219,539	236,950	248,955	248,955	248,955	-
	EXPENSES	19,557	20,850	21,150	21,150	21,150	-
		239,096	257,800	270,105	270,105	270,105	-
164	ELECTION & REGISTRATION						
	PERSONAL SERVICES	33,629	30,559	133,689	133,689	133,689	-
	EXPENSES	42,700	60,700	65,700	65,700	65,700	-
		76,329	91,259	199,389	199,389	199,389	-
171	CONSERVATION COMMISSION						
	PERSONAL SERVICES	-	-	75,541	75,541	75,541	-
	EXPENSES	-	-	12,060	12,060	12,060	-
		-	-	87,601	87,601	87,601	-

**TOWN OF FRANKLIN  
OPERATING BUDGET FY2025  
VOTING DOCUMENT**

Dept.	Department	FY 2023 Town Council Final	FY 2024 Town Council Final	FY 2025 Department Request	FY 2025 Town Admin Recommend	FY 2025 Fincom Recommend	FY 2025 Town Council Final
176	ZONING BOARD OF APPEALS						
	EXPENSES	10,000	9,000	7,000	7,000	7,000	-
		10,000	9,000	7,000	7,000	7,000	-
177	PLANNING & GROWTH MGMT						
	PERSONAL SERVICES	417,966	456,979	394,671	394,671	394,671	-
	EXPENSES	32,300	32,300	31,000	31,000	31,000	-
		450,266	489,279	425,671	425,671	425,671	-
184	AGRICULTURAL COMMISSION						
	EXPENSES	1,000	1,000	1,000	1,000	1,000	-
		1,000	1,000	1,000	1,000	1,000	-
192	PUBLIC PROPERTY & BUILDINGS						
	PERSONAL SERVICES	2,930,770	3,326,055	3,484,614	3,484,614	3,484,614	-
	EXPENSES	5,108,400	5,172,200	5,384,040	5,384,040	5,384,040	-
		8,039,170	8,498,255	8,868,654	8,868,654	8,868,654	-
196	PURCHASING/CENTRAL SERVICES						
	PERSONAL SERVICES	-	-	92,249	92,249	92,249	-
	EXPENSES	160,500	161,000	170,524	170,524	170,524	-
		160,500	161,000	262,773	262,773	262,773	-
	<b>Subtotal, General Government</b>	<b>11,869,804</b>	<b>12,959,083</b>	<b>13,795,519</b>	<b>13,795,519</b>	<b>13,795,519</b>	-
210	POLICE						
	PERSONAL SERVICES	6,018,217	6,688,800	6,974,304	6,974,304	6,974,304	-
	EXPENSES	316,140	332,331	374,016	374,016	374,016	-
		6,334,357	7,021,131	7,348,320	7,348,320	7,348,320	-
220	FIRE						
	PERSONAL SERVICES	6,149,076	6,572,224	7,181,065	7,181,065	7,181,065	-
	EXPENSES	535,703	654,000	506,000	506,000	506,000	-
		6,684,779	7,226,224	7,687,065	7,687,065	7,687,065	-
225	REGIONAL DISPATCH						
	EXPENSES	610,664	958,670	1,309,797	1,309,797	1,309,797	-
		610,664	958,670	1,309,797	1,309,797	1,309,797	-
240	INSPECTION DEPARTMENT						
	PERSONAL SERVICES	355,990	426,373	416,583	416,583	416,583	-
	EXPENSES	22,712	29,512	29,950	29,950	29,950	-
		378,702	455,885	446,533	446,533	446,533	-
292	ANIMAL CONTROL						
	EXPENSES	80,700	92,700	104,700	104,700	104,700	-
		80,700	92,700	104,700	104,700	104,700	-
	<b>Subtotal, Public Safety</b>	<b>14,089,201</b>	<b>15,754,610</b>	<b>16,896,415</b>	<b>16,896,415</b>	<b>16,896,415</b>	-
300	FRANKLIN PUBLIC SCHOOLS						
	EXPENSES	70,220,825	71,989,431	81,319,261	75,324,829	75,324,829	-
		70,220,825	71,989,431	81,319,261	75,324,829	75,324,829	-
390	TRI-COUNTY REGIONAL SCHOOL						
	EXPENSES	2,540,198	2,674,447	2,908,492	2,908,492	2,908,492	-
		2,540,198	2,674,447	2,908,492	2,908,492	2,908,492	-

**TOWN OF FRANKLIN  
OPERATING BUDGET FY2025  
VOTING DOCUMENT**

Dept.	Department	FY 2023 Town Council Final	FY 2024 Town Council Final	FY 2025 Department Request	FY 2025 Town Admin Recommend	FY 2025 Fincom Recommend	FY 2025 Town Council Final
395	NORFOLK AGGIE VOC ED TUITION						
	EXPENSES	68,585	66,660	69,993	69,993	69,993	-
		68,585	66,660	69,993	69,993	69,993	-
	<b>Subtotal, Education</b>	<b>72,829,608</b>	<b>74,730,538</b>	<b>84,297,746</b>	<b>78,303,314</b>	<b>78,303,314</b>	-
422	DPW - HIGHWAY						
	PERSONAL SERVICES	647,816	668,104	703,139	703,139	703,139	-
	EXPENSES	545,100	1,095,100	939,000	939,000	939,000	-
		1,192,916	1,763,204	1,642,139	1,642,139	1,642,139	-
422	DPW - PARK & TREE						
	PERSONAL SERVICES	555,210	560,477	582,600	582,600	582,600	-
	EXPENSES	516,750	563,251	611,250	611,250	611,250	-
		1,071,960	1,123,728	1,193,850	1,193,850	1,193,850	-
422	DPW - SNOW & ICE						
	PERSONAL SERVICES	203,000	255,000	255,000	255,000	255,000	-
	EXPENSES	853,500	1,167,500	1,167,500	1,167,500	1,167,500	-
		1,056,500	1,422,500	1,422,500	1,422,500	1,422,500	-
422	DPW - CENTRAL MOTORS						
	PERSONAL SERVICES	209,133	272,169	271,735	271,735	271,735	-
	EXPENSES	667,900	713,500	889,500	889,500	889,500	-
		877,033	985,669	1,161,235	1,161,235	1,161,235	-
422	DPW - RECYCLING						
	PERSONAL SERVICES	87,142	89,492	93,066	93,066	93,066	-
	EXPENSES	133,000	149,000	166,000	166,000	166,000	-
		220,142	238,492	259,066	259,066	259,066	-
422	DPW - ADMINISTRATION						
	PERSONAL SERVICES	193,587	207,875	218,577	218,577	218,577	-
	EXPENSES	211,300	213,300	187,300	187,300	187,300	-
		404,887	421,175	405,877	405,877	405,877	-
422	DPW - STORM WATER						
	PERSONAL SERVICES	269,914	-	-	-	-	-
	EXPENSES	677,000	-	-	-	-	-
		946,914	-	-	-	-	-
422	DPW - STREET LIGHTING						
	EXPENSES	65,000	55,000	75,000	75,000	75,000	-
		65,000	55,000	75,000	75,000	75,000	-
424	DPW - STREET LIGHTING						
	EXPENSES	-	-	-	-	-	-
		-	-	-	-	-	-
	<b>Subtotal, Dept of Public Works</b>	<b>5,835,352</b>	<b>6,009,768</b>	<b>6,159,667</b>	<b>6,159,667</b>	<b>6,159,667</b>	-
510	BOARD OF HEALTH						
	PERSONAL SERVICES	260,985	296,931	306,553	306,553	306,553	-
	EXPENSES	48,400	48,400	48,400	48,400	48,400	-
		309,385	345,331	354,953	354,953	354,953	-

**TOWN OF FRANKLIN  
OPERATING BUDGET FY2025  
VOTING DOCUMENT**

Dept.	Department	FY 2023 Town Council Final	FY 2024 Town Council Final	FY 2025 Department Request	FY 2025 Town Admin Recommend	FY 2025 Fincom Recommend	FY 2025 Town Council Final
535	DISABILITY COMMISSION						
	EXPENSES	-	1,000	1,000	1,000	1,000	-
		-	1,000	1,000	1,000	1,000	-
541	COUNCIL ON AGING						
	PERSONAL SERVICES	455,471	610,975	666,345	666,345	666,345	-
	EXPENSES	6,700	33,100	33,100	33,100	33,100	-
		462,171	644,075	699,445	699,445	699,445	-
543	VETERANS SERVICES						
	PERSONAL SERVICES	97,714	107,852	119,487	119,487	119,487	-
	EXPENSES	11,115	11,115	12,115	12,115	12,115	-
	VETERANS SERVICES	165,000	165,000	165,000	165,000	165,000	-
		273,829	283,967	296,602	296,602	296,602	-
	<b>Subtotal, Human Services</b>	<b>1,045,385</b>	<b>1,274,374</b>	<b>1,352,000</b>	<b>1,352,000</b>	<b>1,352,000</b>	-
610	LIBRARY						
	PERSONAL SERVICES	774,394	814,818	862,725	862,725	862,725	-
	EXPENSES	293,130	282,000	292,000	292,000	292,000	-
		1,067,524	1,096,818	1,154,725	1,154,725	1,154,725	-
630	RECREATION						
	PERSONAL SERVICES	430,818	467,656	511,372	511,472	511,472	-
	EXPENSES	243,749	277,000	284,000	284,000	284,000	-
		674,566	744,656	795,372	795,472	795,472	-
690	HISTORICAL MUSEUM						
	PERSONAL SERVICES	31,931	73,928	70,057	70,057	70,057	-
	EXPENSES	1,000	3,000	10,000	10,000	10,000	-
		32,931	76,928	80,057	80,057	80,057	-
691	HISTORICAL COMMISSION						
	EXPENSES	4,000	4,000	4,000	4,000	4,000	-
		4,000	4,000	4,000	4,000	4,000	-
693	ARTS & CULTURE						
	PERSONAL SERVICES	-	-	95,000	95,000	95,000	-
	EXPENSES	-	-	15,400	15,400	15,400	-
		-	-	110,400	110,400	110,400	-
695	CULTURAL COUNCIL						
	EXPENSES	15,000	25,000	25,000	25,000	25,000	-
		15,000	25,000	25,000	25,000	25,000	-
696	CULTURAL DISTRICT COMMITTEE						
	EXPENSES	1,000	1,000	2,000	2,000	2,000	-
		1,000	1,000	2,000	2,000	2,000	-
	<b>Subtotal, Culture &amp; Recreation</b>	<b>1,795,021</b>	<b>1,948,402</b>	<b>2,171,554</b>	<b>2,171,654</b>	<b>2,171,654</b>	-
710	DEBT SERVICE - PRINCIPAL						
	EXPENSES	4,374,000	4,072,000	3,990,000	3,990,000	3,990,000	-
		4,374,000	4,072,000	3,990,000	3,990,000	3,990,000	-
750	DEBT SERVICE - INTEREST						
	EXPENSES	2,300,164	2,108,253	2,067,087	2,067,087	2,067,087	-
		2,300,164	2,108,253	2,067,087	2,067,087	2,067,087	-

**TOWN OF FRANKLIN  
OPERATING BUDGET FY2025  
VOTING DOCUMENT**

Dept. Department	FY 2023 Town Council Final	FY 2024 Town Council Final	FY 2025 Department Request	FY 2025 Town Admin Recommend	FY 2025 Fincom Recommend	FY 2025 Town Council Final
<b>Subtotal, Debt &amp; Interest</b>	<b>6,674,164</b>	<b>6,180,253</b>	<b>6,057,087</b>	<b>6,057,087</b>	<b>6,057,087</b>	-
910 EMPLOYEE BENEFITS						
EXPENSES	14,064,063	14,771,423	15,627,691	15,627,691	15,627,691	-
	14,064,063	14,771,423	15,627,691	15,627,691	15,627,691	-
<b>Subtotal, Employee Benefits</b>	<b>14,064,063</b>	<b>14,771,423</b>	<b>15,627,691</b>	<b>15,627,691</b>	<b>15,627,691</b>	-
945 RISK MANAGEMENT						
EXPENSES	700,000	775,000	819,571	819,571	819,571	-
	700,000	775,000	819,571	819,571	819,571	-
<b>Subtotal, Liability Insurance</b>	<b>700,000</b>	<b>775,000</b>	<b>819,571</b>	<b>819,571</b>	<b>819,571</b>	-
<b>TOTAL ALL GENERAL FUND</b>	<b>\$128,902,599</b>	<b>\$134,403,451</b>	<b>\$147,177,250</b>	<b>\$141,182,918</b>	<b>\$141,182,918</b>	<b>\$-</b>

**TOWN OF FRANKLIN  
OPERATING BUDGET FY2025  
VOTING DOCUMENT**

Dept. Department	FY 2023 Town Council Final	FY 2024 Town Council Final	FY 2025 Department Request	FY 2025 Town Admin Recommend	FY 2025 Fincom Recommend	FY 2025 Town Council Final
434 SOLID WASTE BUDGET						
PERSONAL SERVICES	104,263	132,806	141,400	141,400	141,400	-
EXPENSES	2,462,691	2,682,833	2,776,549	2,776,549	2,776,549	-
	2,566,954	2,815,639	2,917,949	2,917,949	2,917,949	-
<b>Subtotal, Solid Waste Disposal</b>	<b>2,566,954</b>	<b>2,815,639</b>	<b>2,917,949</b>	<b>2,917,949</b>	<b>2,917,949</b>	-
440 SEWER BUDGET						
PERSONAL SERVICES	802,798	935,104	989,282	989,282	989,282	-
EXPENSES	3,878,510	3,995,550	4,237,224	4,237,224	4,237,224	-
DEBT PRINCIPAL	288,000	768,703	245,000	245,000	245,000	-
DEBT INTEREST	85,010	315,470	396,525	396,525	396,525	-
	5,054,318	6,014,827	5,868,031	5,868,031	5,868,031	-
<b>Subtotal, Sewer</b>	<b>5,054,318</b>	<b>6,014,827</b>	<b>5,868,031</b>	<b>5,868,031</b>	<b>5,868,031</b>	-
450 WATER BUDGET						
PERSONAL SERVICES	1,479,850	1,694,900	1,783,316	1,783,316	1,783,316	-
EXPENSES	2,306,000	2,446,045	2,491,147	2,491,147	2,491,147	-
DEBT PRINCIPAL	2,070,065	2,107,204	2,009,026	2,009,026	2,009,026	-
DEBT INTEREST	604,367	558,233	848,646	848,646	848,646	-
	6,460,282	6,806,382	7,132,135	7,132,135	7,132,135	-
<b>Subtotal, Water</b>	<b>6,460,282</b>	<b>6,806,382</b>	<b>7,132,135</b>	<b>7,132,135</b>	<b>7,132,135</b>	-
460 STORMWATER BUDGET						
PERSONAL SERVICES	-	334,117	371,296	371,296	371,296	-
EXPENSES	-	500,000	728,360	728,360	728,360	-
	-	834,117	1,099,656	1,099,656	1,099,656	-
<b>Subtotal, Stormwater</b>	-	<b>834,117</b>	<b>1,099,656</b>	<b>1,099,656</b>	<b>1,099,656</b>	-
<b>TOTAL ALL ENTERPRISE FUNDS</b>	<b>\$14,081,554</b>	<b>\$16,470,965</b>	<b>\$17,017,771</b>	<b>\$17,017,771</b>	<b>\$17,017,771</b>	<b>\$-</b>
<b>TOTAL OPERATING BUDGET</b>	<b>\$142,984,153</b>	<b>\$150,874,415</b>	<b>\$164,195,021</b>	<b>\$158,200,689</b>	<b>\$158,200,689</b>	<b>\$-</b>





**TOWN OF FRANKLIN**

**RESOLUTION 24-28**

**ADOPTION OF FY 2025 BUDGET**

**WHEREAS,** The Town Council conducted two public hearings on the FY 2025 Budget on May 22, 2024 and May 23, 2024 after due notice was given in the Milford Daily News; and

**WHEREAS,** The Finance Committee issued printed recommendations with copies made available at each public hearing; and

**WHEREAS,** The Town Council considered the FY 2025 budget on a departmental basis, and by vote so determined the size of the appropriations for each department on May 23, 2024.

**NOW, THEREFORE, BE IT MOVED AND VOTED** to adopt said General Fund budget, Water Enterprise Fund budget, Sewer Enterprise Fund budget, Solid Waste Enterprise Fund budget and Stormwater Enterprise Fund budget as set out in the FY2025 Voting Document with a total appropriation of \$157,700,689 of which \$139,175,909 is to be raised and appropriated, \$1,507,009 transferred from FY24 Free Cash and the balance transferred from Enterprise Fund revenues to be appropriated as follows:

WATER FEES (ENTERPRISE FUND)	\$7,132,135
SEWER FEES (ENTERPRISE FUND)	\$5,868,031
SOLID WASTE FEES (ENTERPRISE FUND)	\$2,917,949
STORMWATER FEES (ENTERPRISE FUND)	\$1,099,656
TOTAL ENTERPRISE FUND:	\$17,017,771

This Resolution shall become effective according to provisions of the Town of Franklin Home Rule Charter.

**FINANCE COMMITTEE ACTION**

**Meeting Date: 5/15/2024**

**Vote: 7 -0**

**Recommended Amount: \$157,700,689**

**DATED:** \_\_\_\_\_, 2024

**VOTED:**

**UNANIMOUS** \_\_\_\_\_

**YES** \_\_\_\_\_ **NO** \_\_\_\_\_

**ABSTAIN** \_\_\_\_\_

**ABSENT** \_\_\_\_\_

**A True Record Attest:**

\_\_\_\_\_  
**Nancy Danello, CMC**  
Town Clerk

\_\_\_\_\_  
**Glenn Jones, Clerk**  
Franklin Town Council



**TOWN OF FRANKLIN**

**RESOLUTION NO.:** 24-29

**APPROPRIATION:** MECC STABILIZATION ACCOUNT TRANSFER TO MECC APPROPRIATION FY25

**TOTAL REQUESTED:** \$ 500,000

**PURPOSE:** To transfer from the MECC Stabilization Fund to the General Fund for FY25

TRANSFER TO:	REASON	SOURCE	AMOUNT
MECC General Fund Appropriation	To Fully Fund the FY25 Appropriation	MECC Stabilization Account	\$500,000

**MOTION**

Be It Moved and Voted by the Town Council that the sum of Five Hundred Thousand Dollars (\$500,000) be transferred from the MECC Stabilization Fund to the MECC General Fund Appropriation for FY25.

This Resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

**FINANCE COMMITTEE ACTION**

**Meeting Date: 5/15/2024    Vote: 7 - 0**

**DATED:** \_\_\_\_\_, 2024

**VOTED:**

**UNANIMOUS** \_\_\_\_\_

**YES** \_\_\_\_\_ **NO** \_\_\_\_\_

**ABSTAIN** \_\_\_\_\_

**ABSENT** \_\_\_\_\_

**A True Record Attest:**

**Nancy Danello, CMC  
Town Clerk**

**Glenn Jones, Clerk  
Franklin Town Council**



**TOWN OF FRANKLIN**

**RESOLUTION 24-30**

**SALARY SCHEDULE: FULL-TIME ELECTED OFFICIAL**

A Resolution Amending Appendix A, Chapter 4 of the Code of the Town of Franklin, entitled "Salary Schedule - Full-Time Elected Official".

**BE IT RESOLVED BY THE FRANKLIN TOWN COUNCIL THAT:** Appendix A Salary Schedule - Full-Time Elected Official, Chapter 4 of the Code of the Town of Franklin is amended as follows:

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**APPENDIX A**

**SALARY SCHEDULE - FULL-TIME ELECTED OFFICIAL**

OFFICE	INCUMBENT SALARY	FY25 SALARY
Town Clerk	\$108,650	\$111,366

This resolution is effective for the fiscal year beginning on July 1, 2024.

**FINANCE COMMITTEE ACTION**

**Meeting Date: 5/15/2024 Vote: 7 - 0**

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**DATED:** \_\_\_\_\_, 2024

**VOTED:** \_\_\_\_\_

**UNANIMOUS:** \_\_\_\_\_

**A TRUE RECORD ATTEST:**

**YES:** \_\_\_\_\_ **NO:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_ **ABSENT:** \_\_\_\_\_

**RECUSED:** \_\_\_\_\_

**Nancy Danello, CMC**  
**Town Clerk**

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**Glenn Jones, Clerk**  
**Franklin Town Council**



**TOWN OF FRANKLIN**

**RESOLUTION 24-31**

**EXPENDITURE LIMITS FOR FY2025 ON DEPARTMENTAL REVOLVING FUNDS ESTABLISHED BY FRANKLIN TOWN CODE CHAPTER 73, AS PROVIDED IN MGL CHAPTER 44, §53E½, AS AMENDED**

**WHEREAS**, the Franklin Town Council has adopted a bylaw establishing a chapter of the Franklin Town Code: Chapter 73 Departmental Revolving Funds, as provided in MGL Chapter 44, §53E½, as amended by Chapter 218 of the Legislative Acts of 2016, and

**WHEREAS**, MGL Chapter 44, §53E½, as amended, further provides that the municipality’s legislative body shall annually set the expenditure limit for each revolving fund established under the local bylaw,

**NOW THEREFORE**, BE IT MOVED AND VOTED THAT The Franklin Town Council hereby sets the expenditure limit for each revolving fund established under Franklin Town Code: Chapter 73 Departmental Revolving Funds for Fiscal Year 2025, as follows:

**Section 5B.** Senior Center Activities Program: One Hundred Twenty Five Thousand Dollars (\$125,000)

**Section 5C.** Senior Center Supportive Day Program: One Hundred Thousand Dollars (\$100,000)

**Section 5D.** Use of Facilities Account: One Hundred Thousand Dollars (\$100,000)

**Section 5E.** Fire Department Rescue Training Program: Ten Thousand Dollars (\$10,000)

**Section 5F.** Community Policing Programs: Twenty-Five Thousand Dollars (\$25,000)

This Resolution shall become effective according to provisions of the Town of Franklin Home Rule Charter.

**FINANCE COMMITTEE ACTION**

**Meeting Date: 5/15/2024 Vote: 7 - 0**

**DATED:** \_\_\_\_\_, 2024

**VOTED:** \_\_\_\_\_

**UNANIMOUS:** \_\_\_\_\_

**A TRUE RECORD ATTEST:**

**YES:** \_\_\_\_\_ **NO:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_ **ABSENT:** \_\_\_\_\_

**RECUSED:** \_\_\_\_\_

**Nancy Danello, CMC  
Town Clerk**

\_\_\_\_\_  
**Glenn Jones, Clerk  
Franklin Town Council**



**TOWN OF FRANKLIN**  
**RESOLUTION 24 - 32**

**Creation of Snow and Ice Stabilization Fund, as Authorized by G.L. Chapter 40, Section 5B and Transfer of Funds Thereto**

**WHEREAS,** G.L. Chapter 40, Section 5B authorizes a municipality to create a stabilization fund for a specified purpose and to appropriate amounts thereto, and

**WHEREAS,** the Town of Franklin has need for a special purpose stabilization fund to allow it to accumulate funds to pay the expenses related to snow and ice removal and treatment, and

**WHEREAS,** the Town of Franklin wishes to transfer \$521,222 from the remaining FY24 Snow And Ice Appropriation.

**NOW THEREFORE BE IT VOTED** by the Franklin Town Council that:

1. As authorized by G.L. Chapter 40, Section 5B, a special purpose stabilization fund to be known as "Snow and Ice Stabilization Fund" is hereby created; the purpose(s) for said stabilization fund shall be to accumulate funds to pay the expenses related to snow and ice removal and treatment.
2. The sum of Five Hundred Twenty-One Thousand Two Hundred and Twenty-Two Dollars (\$521,222) is hereby transferred from the remaining FY24 Snow and Ice Appropriation.

This Resolution shall become effective according to provisions of the Town of Franklin Home Rule Charter.

**FINANCE COMMITTEE ACTION**

**Meeting Date: 5/15/2024 Vote: 7 - 0**

**DATED:** \_\_\_\_\_, 2024

**VOTED:** \_\_\_\_\_

**UNANIMOUS:** \_\_\_\_\_

**A TRUE RECORD ATTEST:**

**YES:** \_\_\_\_\_ **NO:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_ **ABSENT:** \_\_\_\_\_

**RECUSED:** \_\_\_\_\_

**Nancy Danello, CMC**  
**Town Clerk**

\_\_\_\_\_  
**Glenn Jones, Clerk**  
**Franklin Town Council**



**TOWN OF FRANKLIN**  
**RESOLUTION 24 - 33**

**Creation of Real Property Acquisition Stabilization Fund, as Authorized by G.L. Chapter 40, Section 5B and Transfer of Funds Thereto**

**WHEREAS,** G.L. Chapter 40, Section 5B authorizes a municipality to create a stabilization fund for a specified purpose and to appropriate amounts thereto, and

**WHEREAS,** the Town of Franklin has need for a special purpose stabilization fund to allow it to accumulate funds to be used for the purpose of real property acquisitions, and

**WHEREAS,** the Town of Franklin wishes to transfer \$200,000 from Free Cash into this Fund

**NOW THEREFORE BE IT VOTED** by the Franklin Town Council that:

1. As authorized by G.L. Chapter 40, Section 5B, a special purpose stabilization fund to be known as "Real Property Acquisition Stabilization Fund" is hereby created; the purpose for said stabilization fund shall be to accumulate funds to be used for the purpose of real property acquisitions.
2. The sum of Two Hundred Thousand (\$200,000) is hereby transferred from Free Cash.

This Resolution shall become effective according to provisions of the Town of Franklin Home Rule Charter.

**FINANCE COMMITTEE ACTION**

**Meeting Date: 5/15/2024 Vote: 6 - 1**

**DATED:** \_\_\_\_\_, 2024

**VOTED:** \_\_\_\_\_

**UNANIMOUS:** \_\_\_\_\_

**A TRUE RECORD ATTEST:**

**YES:** \_\_\_\_\_ **NO:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_ **ABSENT:** \_\_\_\_\_

**RECUSED:** \_\_\_\_\_

**Nancy Danello, CMC**  
**Town Clerk**

\_\_\_\_\_  
**Glenn Jones, Clerk**  
**Franklin Town Council**



**TOWN OF FRANKLIN**

**RESOLUTION 24 - 26**

**Community Preservation Fund: Annual Appropriations and Reservations**

**APPROPRIATION:**

From FY 2025 Estimated Revenues for administrative expenses \$ 86,133

**RESERVE ACCOUNTS:**

From FY25 Estimated Revenues for Historic Preservation Reserve \$ 172,266

From FY25 Estimated Revenues for Community Housing Reserve \$ 172,266

From FY25 Estimated Revenues for Open Space & Recreation Reserve \$ 1,268,068

From FY25 Estimated Revenues for Budgeted Reserve \$ 23,922

**TOTAL REQUESTED:** \$1,722,655

**PURPOSE:**

To see if the Town will vote to appropriate or reserve from the Community Preservation Fund annual revenues in the amounts recommended by the Franklin Community Preservation Committee for required reserve accounts and administrative expenses and other expenses in fiscal year 2025, with each item to be considered a separate appropriation.

**MOTION:**

Be It Moved and Voted by the Town Council that the sum of One Million Seven Hundred Twenty-Two Thousand, Six Hundred Fifty-Five Dollars (\$1,722,655) be appropriated or reserved as indicated above in FY2025 from the Community Preservation Fund annual revenues in the amounts recommended by the Franklin Community Preservation Committee.

This Resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

**Community Preservation Committee Action**

**Meeting Date: 5/14/2024**                      **Vote: 6 -0**                      **Recommended Amount: \$1,722,655**

**Finance Committee Action**

**Meeting Date: 5/15/2024**                      **Vote: 7-0**                      **Recommended Amount: \$1,722,655**

**DATED:** \_\_\_\_\_, 2024

**VOTED:**

**UNANIMOUS:** \_\_\_\_\_

**A True Record Attest:**

**YES:** \_\_\_\_\_ **NO:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**Nancy Danello, CMC  
Town Clerk**

\_\_\_\_\_  
**Glenn Jones, Clerk  
Franklin Town Council**



## TOWN OF FRANKLIN

**RESOLUTION NO.:** 24 - 27

**APPROPRIATION:** FY25 Community Preservation Appropriation of Funds-Capital

**TOTAL REQUESTED:** \$1,754,058

**PURPOSE:**

To appropriate from Community Preservation available funds the following amounts, as recommended by the Community Preservation Committee, for community preservation projects in fiscal year 2025, with each item to be considered a separate appropriation:

Source	Purpose	Amount
Historic Preservation Reserve	Rehab Old South Church	100,000
Community Housing Reserve	237 Pleasant Street Affordable Housing	360,990
Open Space & Recreation Reserve	King St Memorial Park Phase 1	500,000
Open Space & Recreation Reserve	Schmidt Farm Master Plan	100,000
Open Space & Recreation Reserve	Maple Hill Master Plan	100,000
Open Space & Recreation Reserve	Maple Hill Principal	150,000
Open Space & Recreation Reserve	Maple Hill Interest	110,318
Open Space & Recreation Reserve	Schmidt Farm Principal	180,000
Open Space & Recreation Reserve	Schmidt Farm Interest	152,750
Total		1,754,058

**Community Preservation Committee Action**

**Meeting Date:** 5/14/2024

**Vote:** 6 - 0

**Recommended Amount:** \$1,754,058

**Finance Committee Action**

**Meeting Date:** 5/15/2024

**Vote:** 7 - 0

**Recommended Amount:** \$1,754,058



**MOTION**

Be It Moved and Voted by the Town Council that the sum of One Million Seven Hundred Fifty-Four Thousand, Fifty-Eight Dollars (1,754,058) be appropriated from the Community Preservation Reserves in the amounts and for the projects indicated above in fiscal year 2025, with each item to be considered a separate appropriation.

This Resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

---

**DATED:** \_\_\_\_\_, 2024

**VOTED:**

**UNANIMOUS:** \_\_\_\_\_

**YES:** \_\_\_\_\_ **NO:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**A True Record Attest:**

**Nancy Danello, CMC**  
**Town Clerk**

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**Glenn Jones, Clerk**  
**Franklin Town Council**



**TOWN OF FRANKLIN**

**RESOLUTION 24 - 34**

**Rescission of Unissued Balances of Authorizations to Borrow**

- Whereas:** The Town Council previously adopted Resolution Nos. 17-36, 18-18, 20-37 and 20-59, authorizing the borrowing of money to pay costs of various capital projects.
- Whereas:** There remains an authorized but unissued balance of funds under each of the foregoing resolutions; and
- Whereas:** The proposed action will increase Towns existing borrowing capacity,
- Whereas:** The Town Council now desires to rescind the authorized, but unissued balances remaining under the foregoing resolutions,

**NOW THEREFORE BE IT ORDERED by the Town Council of the Town of Franklin that:**

The unissued balances of the amounts authorized to be borrowed under the stated resolutions, as set forth below, which unissued balances are no longer needed for the purposes for which they were originally approved, are hereby rescinded.

Res No.	Purpose	Amount	Unissued Balance
17-36	Upgrading Street Lighting System	650,000	650,000
18-18	New Well	2,000,000	900,000
20-37-2	School System Emergency & Remote Learning Improvements	3,123,000	1,703,094
20-37-3	Sidewalks	2,000,000	2,000,000
20-37-4	Remington-Jefferson Roof, Boilers	3,000,000	3,000,000
20-37-5	Parmenter Boilers & Playground	1,000,000	1,000,000
20-37-6	High School Remodeling & Reconstruction	1,500,000	1,500,000
20-37-7	Beaver Street Recycling Center Reconstruction	3,000,000	3,000,000
20-59	Washington/Grove St Intersection Improvements	1,500,000	1,500,000

This Resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

**FINANCE COMMITTEE ACTION**

**Meeting Date: 5/15/2024 Vote: 7 - 0**

**DATED:** \_\_\_\_\_, 2024

**VOTED:**

**UNANIMOUS** \_\_\_\_\_

**YES** \_\_\_\_\_ **NO** \_\_\_\_\_

**ABSTAIN** \_\_\_\_\_

**ABSENT** \_\_\_\_\_

**RECUSED** \_\_\_\_\_

**A True Record Attest:**

**Nancy Danello, CMC  
Town Clerk**

\_\_\_\_\_  
**Glenn Jones, Clerk  
Franklin Town Council**



Sponsor: Administration

**TOWN OF FRANKLIN**

**RESOLUTION 24-35**

**Authorizing the Borrowing of Money to Pay Costs of Various Renovations to Remington/Jefferson and Horace Mann Schools**

**WHEREAS,** The Town Council has been advised of a need to make various renovations to the Remington/Jefferson and Horace Mann Schools,

**NOW THEREFORE BE IT ORDERED by the Town Council of the Town of Franklin that:**

- (1) \$8,000,000 is appropriated to pay costs of a new roof, fire alarm system, entire mechanical system and repaving the parking lot and other interior and exterior renovations at the Remington/Jefferson School including, the payment of all other costs incidental or related thereto; and that to meet this appropriation the Treasurer-Collector with the approval of the Town Administrator is authorized to borrow \$8,000,000 under G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.
- (2) \$2,900,000 is appropriated to pay costs of a new roof and a new fire alarm system and other interior and exterior renovations at the Horace Mann School, including improve the payment of all other costs incidental or related thereto; and that to meet this appropriation the Treasurer-Collector with the approval of the Town Administrator is authorized to borrow \$2,900,000 under G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

This Resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

**FINANCE COMMITTEE ACTION**

**Meeting Date: 5/15/24 Vote: 7 - 0**

**DATED:** \_\_\_\_\_, 2024

**VOTED:** \_\_\_\_\_

**UNANIMOUS:** \_\_\_\_\_

**A TRUE RECORD ATTEST:**

**YES:** \_\_\_\_\_ **NO:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_ **ABSENT:** \_\_\_\_\_

**RECUSED:** \_\_\_\_\_

**Nancy Danello, CMC  
Town Clerk**

\_\_\_\_\_  
**Glenn Jones, Clerk  
Franklin Town Council**



Sponsor: Administration

**TOWN OF FRANKLIN**

**BY-LAW AMENDMENT 24-910  
CHAPTER 82, MUNICIPAL SERVICE FEES  
BYLAW TO AMEND THE CODE OF THE TOWN OF FRANKLIN  
AT CHAPTER 82**

**WATER USAGE RATES**

**BE IT ENACTED BY THE FRANKLIN TOWN COUNCIL THAT:** Chapter 82 of the Code of the Town of Franklin, entitled “fees” is hereby amended at Appendix B, as follows:

**Appendix B  
List of Water Service Usage Rates**

Effective for bills issued on or after July 1, 2024 Water Usage rates shall be as follows:

CCF	WATER USAGE RATE 7-1-2024	WATER USAGE RATE 7-1-2025	WATER USAGE RATE 7-1-2026
0-15	7.52	8.12	8.77
16-40	7.92	8.55	9.23
41+	9.28	10.02	10.82

This By-Law amendment shall become effective according to the provisions of the Franklin Home Rule Charter.

**FINANCE COMMITTEE ACTION**

**Meeting Date: 5/15/24 Vote: 7 - 0**

**DATED: \_\_\_\_\_, 2024**

**VOTED:**

**UNANIMOUS: \_\_\_\_\_**

**A True Record Attest:**

**YES: \_\_\_\_\_ NO: \_\_\_\_\_**

**ABSTAIN: \_\_\_\_\_**

**ABSENT: \_\_\_\_\_**

**Nancy Danello, CMC  
Town Clerk**

\_\_\_\_\_  
**Glenn Jones, Clerk  
Franklin Town Council**



Sponsor: Administration

**TOWN OF FRANKLIN**  
**BY-LAW AMENDMENT 24-911**  
**CHAPTER 82, MUNICIPAL SERVICE FEES**  
**BYLAW TO AMEND THE CODE OF THE TOWN OF FRANKLIN**  
**AT CHAPTER 82**

**CURBSIDE TRASH FEE**

**BE IT ENACTED BY THE FRANKLIN TOWN COUNCIL THAT:** Chapter 82 of the Code of the Town of Franklin, entitled “fees” is hereby amended at letter L, as follows:

**Letter L**  
**Curbside Trash Annual Fee**

Effective for bills issued on or after July 1, 2024 Curbside Trash rates shall be as follows:

Department	Fee	FY2025 Rate
Public Works	Curbside Trash (annual)	<del>286.00</del> 336.00

This By-Law amendment shall become effective according to the provisions of the Franklin Home Rule Charter.

**FINANCE COMMITTEE ACTION**

Meeting Date: 5/15/24 Vote: 7 - 0

DATED: \_\_\_\_\_, 2024

VOTED:

UNANIMOUS: \_\_\_\_\_

A True Record Attest:

YES: \_\_\_\_\_ NO: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

Nancy Danello, CMC  
Town Clerk

\_\_\_\_\_  
Glenn Jones, Clerk  
Franklin Town Council



Sponsor: Administration

**TOWN OF FRANKLIN**

**BY-LAW AMENDMENT 24-912  
CHAPTER 82, MUNICIPAL SERVICE FEES  
BYLAW TO AMEND THE CODE OF THE TOWN OF FRANKLIN  
AT CHAPTER 82**

**STORMWATER SERVICE CHARGE**

**BE IT ENACTED BY THE FRANKLIN TOWN COUNCIL THAT:** Chapter 82 of the Code of the Town of Franklin, entitled “fees” is hereby amended at letter L, as follows:

**Letter L  
Stormwater Service Charge**

Effective for bills issued on or after July 1, 2024 Stormwater rate shall be as follows:

Department	Fee	FY2025 Rate
Public Works	Stormwater Service Charge	<del>48.66</del> 20.12 per unit

This By-Law amendment shall become effective according to the provisions of the Franklin Home Rule Charter.

**FINANCE COMMITTEE ACTION**

**Meeting Date: 5/15/24 Vote: 7 - 0**

**DATED: \_\_\_\_\_, 2024**

**VOTED:**

**UNANIMOUS: \_\_\_\_\_**

**A True Record Attest:**

**YES: \_\_\_\_\_ NO: \_\_\_\_\_**

**ABSTAIN: \_\_\_\_\_**

**ABSENT: \_\_\_\_\_**

**Nancy Danello, CMC  
Town Clerk**

\_\_\_\_\_  
**Glenn Jones, Clerk  
Franklin Town Council**